

St Michaels Cemetery Gorey/ Kilcavan Cemetery Tara Hill.

This Booklet is for the information of all Persons concerned with St Michael's Cemetery Gorey/ Kilcavan Cemetery Tara Hill.

Section 1.

Bereaved Families/ Relatives/ Friends

Section 2.

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Section 3

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Section 4:

General .

Both Parish Cemeteries are very well maintained and it is the Parish Authority's desire to maintain it the present high standard by these Rules & Regulations therein.

With Effect from July 1st 2008, graves in St Michael's Cemetery / Kilcavan Cemetery Tara Hill are ordinarily reserved to persons who at the time of death were:-

1. Current & Former Parishioners/ Worshippers of St Michael's Parish Gorey/ Tara Hill
2. Non Parishioners whose burial is in an existing family grave

St Michael's Cemetery/ Kilcavan Cemetery are sacred places where the remains of our loved one lie and it should be treated with respect by all who visit it. No Drugs/ Alcohol shall be consumed in the cemetery at any time.

The Parish Authority reserves the right of discretion in the interpretation and application of these rules.

Thank You.

Section 1.

Assistance for Bereaved Family/ Friends & Relatives.

St Michael's Parish Authority offers sincere condolence to you at this sad time and trusts the following may be of assistance to you regarding St Michael's Cemetery/ Kilcavan Cemetery Tara Hill.

Grave plots are made available strictly in consecutive order and only as required. We regret no other selection is available.

The grave space(s) available for purchase are : Single (3 burials) or Double (6 burials)

With Effect from July 1st 2008, graves in St Michael's Cemetery/ Kilcavan Cemetery are ordinarily reserved to persons who at the time of death were:-

- Parishioners(Current or Former) / Worshippers of St Michael's Parish Gorey
- Non Parishioners whose burial is in an existing" family" grave.

(" Family" grave means the Father, Mother, Husband, Wife, Partner, Son, Daughter ,Sister or Brother of the person last interred in a specific grave)

No Interment shall be permitted unless the body be enclosed in a Coffin of Wood or Wicker. The Interment of ashes, following cremation, will be facilitated following consultation with the Parish Office and your Undertaker.

The cost of graves/ reopening of same and associated Parish Administration Costs are fixed by the Parish Authority and can change from time to time. The current rates are available from the Parish Office/ Website.

An Official Parish Invoice/Receipt will be issued following payment detailing Burial location etc.

The Purchase of a Grave does not allow the erection / ancillary work of a Headstone without a separate application being made to the Parish Authority and same must be approved by the Parish Authority prior to any commencement of work. This Rule is not discretionary. (See application attached). See Section 3 for regulations. Family/ Relatives & Friends are asked not to request anything that would contravene the regulations.

All families/ friends/ visitors are asked to only place small floral tributes or photographs on Graves at any time, as larger items can cause damage to adjoining graves and are non-compliant with Legal Health & Safety Regulations for Graveyard/ Cemeteries.

Families are asked to remove withered flowers/wreaths from graves within a reasonable time and to dispose of them by either taking them home or placing them in the Skip provided at the top of the Cemetery only.

The Parish Authority reserves the right of discretion in the interpretation and application of these rules.

Thank you.

Section 2. –

Undertakers / Funeral Directors

Having due regard for the dignity of Christian burial and its attendant functions, the Parish Authority delegates the following responsibilities to Undertakers as conditions of providing professional services in St Michael's Cemetery Gorey/ Kilcavan Cemetery Tara Hill.

- Notice of any burial (Coffin or Ashes) must be given to Parish Office/ Emergency Contact and Registrar of Burials for St Michael's Cemetery by text or phone prior to burial minimum 36 hours in advance of burial and 72 hours in the case of overseas burials.
- The opening and closing of graves: A grave must not be left unattended after a funeral until completely secure. No grave shall be opened in excess of 36 hours before time of burial and must be secured.
- Adherence to the succession and perimeters of plots as determined by the Parish Authority – wooden markings of grave by Undertaker/Family MUST be within the original Marking Out of Grave by Parish. Plots to be opened in consecutive order and only as required. No other selection is permitted.
- Health & Safety contingencies relating to:
 - Manual & mechanical operatives during the opening & closing of graves
 - Use of the cemetery by the general public during such operations and
 - Provision of adequate Public & Employers Liability Indemnification by way of appropriate cover (see under "General" Section 4)
- The immediate making good of any damage by them or their agents
- The Right to Burial in every plot must be purchased before any interment is permitted. The person making this purchase shall be deemed to be the owner of the grave and agree to Parish Authority Rules & Regulations in Section 1 of this booklet. The Parish Authority reserves the right to have this agreement signed by representatives of the Deceased arranging burial.
- No plot is to be opened for the interment of any person except by the expressed authority of the owner, his/ her representative or duly authorised agent.
- No general permission for the interment of the members of a family can be entertained:- For each interment there must be a distinct and separate order from the owner, his/her representative or duly authorised agent.
- Remains for interment must be in Coffin/ Wicker Coffin style, while being brought to, or lying in, Church or while being brought to or interred in Cemetery.
- Use of mechanical digger of any size on pathways, between rows of graves or other concrete or tarmac surface is strictly forbidden.
- Once the interment has taken place in a double grave site, the second grave must be dug to the regulation depth and backfilled to facilitate the stonemason's work. When a double grave is first opened, the side further from the previous grave should be opened first.
- Casket interments require the purchase of a double grave .

- Scheduled dimensions of graves:

Single: 4'0 x 9'0 (1.2 m x 2.7m)

Double: 8' 0 x 9'0 (2.4m x 2.7m)

- Schedule of Charges

Charges for graves are subject to review from time to time and full details of costs are available from St Michael's Parish Office.

- Grave diggers, using a mechanical digger for first opening of a grave must ensure that minimum damage is done to the surrounding lawn area. For this purpose, planks of minimum dimensions 9' x 2' (220m x 50mm) and of length 10'03 (3.0m) shall be used to support the Digger Jack. The Digger bucket must be supported by a 8'0 x 4'0 (2.4m x 1.2m) sheet. Where damage is done to the lawn, it must be immediately made good. Where re-sodding is necessary, it must be carried out to the highest standard.
- St Michaels Parish Authority does not accept responsibility for any damage or loss of/to Undertakers equipment while in the Cemetery. Such equipment including loud speakers, tools etc are totally the Undertakers responsibility.
- No interment shall be permitted in any grave which will not allow 4 feet (1.2 m) of earth between the top of the coffin last interred and the surface of the ground.
- Digging of a grave MUST BE to a depth of 9 feet (2.75m) –no discretion as spot checks have and are carried out by HSA and EPA. No guarantee can be given as to the number of interments that can be effected in any plot in the cemetery. As a general guideline it shall be understood, on average that single plot will accommodate up to three adult persons burials.
- Non- compliance of these Rules & Regulations will result in exclusion from further work in St Michael's Cemetery Gorey/ Kilcavan Cemetery Tara Hill and such notice will be made in writing by Parish Authority.

Thank you.

Section 3

Provideres of Headstones/ Stone Cutters & Sculptors

Regulations governing Headstones, Kerbing etc in St Michael's Cemetery Gorey/ Kilcavan Cemetery Tara Hill

- Prior to any work commencing in St Michael's Cemetery Gorey/ Kilcavan Cemetery Tara Hill, Stonemasons/ Stonecutters proposing to construct, renovate, or alter memorials in St Michael's Cemetery Gorey/Kilcavan Cemetery Tara Hill, MUST submit signed and dated plans (see Application form attached) to :

The Parish Office,

St Michael's Road, Gorey. Co. Wexford . (053942117)

- During Sculptors work in St Michael's Cemetery Gorey/Kilcavan Cemetery Tara Hill such signed Parish Authority must be available for inspection of any Parish Authority Representative, and if same is not available for inspection, work must cease immediately pending availability of said Authority Form. This regulation is not discretionary.
- Stone Mason/ Sculptor must provide copy of current Insurance Certificate relating to Stonemasons business and work within HSA "Working in Graveyards & Cemeteries" Plan to Parish Office.
- All Works in erecting monuments or the like carried out in the Cemetery either by the owners of the Grave, their agents or representative, including monumental contractors, who have written permission from Parish Authority to carry out work in St Michael's Cemetery/Kilcavan Cemetery are subject to the supervision and control of the Parish Authority.
- Before a stonecutter commences work constructing a memorial or kerbing on a double grave, he must ensure that the second grave space has been dug and backfilled. It is the Undertaker's Duty to do the digging and backfilling, but the Stonemason must make the relevant checks in advance.
- No headstone of any kind is permitted on any grave unless the "Right to Burial" has been purchased in full. (Receipt for plot issued by Parish Office). It is the responsibility of the provider stonecutter/ stonemason to ensure this has been done.

Dimensions of Memorials:

- Height: Memorials shall not exceed 5'0" (1.5m) (except high cross, see below .)
- Width: Confined to grave width and not interfering with future laying of paths by Cemetery Authorities.
- Depth (thickness) Slabs shall not exceed 11" (130mm) and shall not finish in a horizontal table.
- Kerbing shall not exceed 6" (150mm) in depth and 4" (100mm) of the kerbing depth shall show above the topmost grave surface. **No slanting at sides of kerbstones – straight edges only.**
- Railings are NEVER allowed.
- No figures – sculpted or cast or otherwise produced – are allowed on the grave surface or kerbing.
- Outer edge of foundations for memorials or kerbings shall not exceed the grave dimensions i.e. 9'0" x 4'2 (2.7m x 1.2m) single or exactly double for a double grave.
- High Crosses must not exceed 7'0" (2.10m) in height. Foundations must be confined within grave site.
- No Memorial shall be permitted on any plot in the St Michael's Cemetery/Kilcavan Cemetery that could interfere with the future use or capacity of such plot or adjoining plot as a place of burial.

- No inscription to be cut, altered or erased or any foundation or any headstone erected, renovated, altered or removed except by the authority of the owner of the plot.
- No hewing, dressing or fitting of stones is permitted on the grounds. Materials should only be brought to the Cemetery for erection when all preparatory work is completed.
- Only copper, brass or stainless steel clamps/ dowels are permitted to be used in the erection of headstones etc.
- Stonemasons must give two (2) weeks notice to Parish Authority prior to the erection of any memorial. Paper work must be in order. No erection of monuments on Sundays.
- No Monumental work is permitted the Friday and Saturday prior the Annual Patron on the last Sunday of August. No vehicle traffic etc. will be permitted into the Cemetery on these days.
(No discretion allowed).
- Name of stonecutter must be shown discreetly on the base of all memorials.

Any breach of these regulations will result in the offending person and the firm he represents being excluded from any further work in the Cemetery and legal action will be taken to confirm this exclusion.

Thank You.

Section 4

General:

- Any Company, contractor, or other individual operating within the confines (curtilage) of St Michael's Cemetery is required to have and maintain in force a Public Liability Insurance Policy in the amount of at least €6.4M, or such other amount as may be required by St Michael's Parish Authority. A copy of the Insurance Policy and Safe Work Policy, indemnifying St Michael's Parish Authority, must be submitted on request of St Michael's Parish (See Undertakers Duties)
- No work of any description will be permitted to interrupt funeral processions or burial services, the orderly management and solemnity of which must be maintained to the exclusion of every other consideration.
- Furnishing false information by contractor be they Undertakers, Stonemasons, or others to St Michael's Parish Authority Gorey, will exclude the guilty party from any further work in St Michael's Cemetery/ Kilcavan Cemetery Tara Hill.
- Failure by any contractor to acknowledge and agree to these regulations will lead to such person/ firm being excluded from St Michael's Cemetery Gorey until such acknowledgement/ agreement is received.
- Any person requiring information to the purchase of graves (Right to Burial), the erection of headstones, foundations, or kerbing should apply personally to:

The Parish Office
St Patrick's
St Michael's Road
Gorey
Co. Wexford

Thank you.